

FINSIA



CHARTERED BANKER BY EXPERIENCE

THREE STEPS TO
CHARTERED BANKER

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THE THREE STEPS

Three Steps to Chartered Banker

Following pre-entry screening to ensure the suitability of candidates, there are three steps to complete to become a Chartered Banker. This should take approximately 12 weeks.

STEP 1:

CRITICAL SELF-EVALUATION

In the Critical Self-Evaluation, you will complete three reflective statements. Each reflective statement should be between 800-1200 words and requires you to:

- Look back on your experience and key events during your professional career to date.
- Critically reflect on and analyse your experience from differing perspectives.
- Think carefully about how your experience and key events have influenced you and your current professional practice.
- Demonstrate what you have learned from your experience, and how you apply these lessons in your professional practice today.

TO SUCCESSFULLY COMPLETE STEP 1, YOU WILL NEED TO DEMONSTRATE PRACTICAL APPLICATION OF YOUR:

• substantial knowledge, skills and understanding of at least one key area of banking.



• substantial knowledge and understanding of the evolution of banking services with particular reference to technology and the evolution of banking strategies.



• impact as a leader, manager, coach and/or mentor throughout your career, with particular reference to leading through a period of change.

STEP 2:

PROFESSIONAL ETHICS ASSIGNMENT

In this step you will complete a 3,000 word Professional Ethics assignment. In this assignment you will be required to:

- describe the key principles of ethical and professional behaviour in the banking environment and explain why these are important; and
- reflect on workplace situations where you have faced ethical dilemmas. Consider how you dealt with these and how they have impacted your professional practice today.

TO SUCCESSFULLY COMPLETE STEP 2, YOU WILL NEED TO DEMONSTRATE YOUR UNDERSTANDING OF AND ABILITY TO APPLY RELEVANT ETHICAL PRINCIPLES (INCLUDING THE FINSIA CODE OF CONDUCT), MAKE APPROPRIATE DECISIONS, AND USE YOUR PROFESSIONAL JUDGEMENT TO GUIDE YOU AND OTHERS IN SITUATIONS WHERE ETHICAL DILEMMAS AND CONFLICTS OF INTEREST ARISE.

We provide you with a range of resources to help you complete the Professional Ethics assignment.

To complete the program within 12 weeks your Critical Self-Evaluation and Professional Ethics Assignment should be submitted by week eight.

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Continued:

STEP 3:

PRESENTATION & PROFESSIONAL DISCUSSION

Approximately three to four weeks after completing your Critical Self-Evaluation and Professional Ethics assignment, you will meet your assessor. The purpose of this meeting is to discuss your experience and expertise with them and assess your suitability to become a Chartered Banker.

As a guide you should plan to set aside at least three hours for your meeting with your assessor. This meeting will cover two key elements.

PRESENTATION

Your presentation should be based on your Professional Ethics assignment. You should allocate around 30 minutes for this presentation, including time for questions and discussion with your assessor.

In your presentation, you should bring to life one or more ethical dilemmas you have faced in your career, explaining in detail the situation, how you approached this, the immediate impact on you and others, and the longer-term impact on your professional practice today.

PROFESSIONAL DISCUSSION

Your Professional Discussion with your assessor will last for up to two hours. It is designed to provide you with the opportunity to demonstrate in detail how your experience meets the requirements for the award of Chartered Banker status.

The discussion is based on:

- your career and experience, as detailed in your CV. You will be expected to talk about the different roles you have held, the knowledge and skills gained from each, and provide insights on how your former roles have influenced your professional practice today;
- your Critical Self-Evaluation; and
- your Professional Ethics assignment and Presentation.

Your assessor may ask you to bring additional evidence to support your discussion. This evidence may relate to your banking experience or any potential gaps in meeting the Chartered Banker by Experience requirements, if identified.

TO SUCCESSFULLY COMPLETE STEP 3, YOU WILL NEED TO DEMONSTRATE TO YOUR ASSESSOR THAT YOU MEET THE REQUIREMENTS FOR THE AWARD OF CHARTERED BANKER STATUS, AND THAT, AS A MEMBER OF FINSIA, YOUR PROFESSIONAL PRACTICE WILL BE CONDUCTED IN ACCORDANCE WITH THE CUSTOMER-FOCUSED, ETHICAL PROFESSIONALISM SET OUT IN THE FINSIA CODE OF CONDUCT.

Following this last step, you will receive confirmation of your assessor's decision within four weeks.